



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
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REGULATIONS WORKSHOP

DATE: April 15, 2020

TIME: 9:00 a.m.

LOCATION: Teleconference

Workshop Minutes

Staff present in Carson City:

Michelle Garton, Deputy Administrator, Division of Human Resource Management

1. Call to Order

Deputy Administrator Michelle Garton called the workshop to order at approximately 9:05 a.m. She stated the workshop was being held to solicit comments from interested persons regarding a proposed permanent regulation amendment to NAC 284.589. Based on the feedback received today, proposed language may be changed or deleted, and a group of regulations may be affected. If the regulation is submitted to the Personnel Commission for adoption, the minutes from this workshop and any other comments received will be provided to the Personnel Commission when the regulation is presented for their consideration. Participants may submit written comments via email at mgarton@admin.nv.gov.

2. Review of proposed changes to NAC 284

NAC 284.589 Administrative leave with pay.

Ms. Garton stated that Governor Sisolak signed an emergency regulation amendment to NAC 284.589, Administrative leave with pay, on March 15, 2020, to address the State of Emergency he declared on March 12, 2020, due to the COVID-19 pandemic. The intent is to expand the authorization of paid administrative leave to state employees in a State of Emergency. She read part of the explanation provided on the accompanying informational statement into the record:

“State employees may become sick and need to self-isolate or need to quarantine with infected or exposed household members. Currently, the NAC only provides for administrative leave with pay as a result of state office closures or school or daycare closure. However, in this pandemic situation, some of the offices may not close, but social distancing is still needed to contain the spread of the virus. Therefore, an emergency regulation is needed to permit appointing authorities the flexibility to provide administrative leave with pay or sick leave as the circumstances change, without closing entire state offices.”

The addition of subsection 7 to NAC 284.589 is proposed to read, “*During a State of Emergency declared pursuant to NRS Chapter 414, an appointing authority may, in its discretion, grant administrative leave with pay to an employee if necessary for health and safety purposes.*”

Ms. Garton asked for any suggestions or feedback.

Emily Kuhlman, Human Resource Manager, Gaming Control Board, expressed support for the amendment to NAC 284.589.

3. Adjournment

Ms. Garton reminded everyone to submit any written comments via email, thanked them for participating and adjourned the workshop at approximately 9:10 a.m.